

Colorado State University



Are you moving equipment into or out of this room?

I'm getting rid of it

I'm moving it

This item **DOES** have a CSU decal

This item does **NOT** have a CSU decal

This item does **NOT** have a CSU decal

Fill out the EACR form for Surplus pick up You will find the form at eacr.colostate.edu

Prior to moving the equipment, contact your department's asset manager with the decal number and the reason for the change to the asset record

Let the room manager know the equipment is being moved .