

COLORADO STATE UNIVERSITY
Financial Procedure Instructions
FPI 3-3

1. **Procedure Title:** International Agreements/Export Control
2. **Procedure Purpose and Effect:** Agreements to procure goods or services from international vendors and contractors or those containing export control provisions create unique risks for the University.
3. **Application of Procedure:** This procedure applies to the Office of Contracting Services, the procuring department and the University's Export Control Administrator.
4. **Exemptions:** None.
5. **Definitions:** None.
6. **Procedure Statement:**

The University's Export Control Administrator must review and approve the following contract types:

- A. All contracts with vendors or service providers whose sole place of business is outside the United States.
 - B. Contracts wherein the University is providing good or services to a client or customer located outside the United States.
 - C. Contracts containing terms and conditions that incorporate, reference or are subject to the Export Administration Regulations or the International Traffic in Arms Regulations.
7. **Reference and Cross-References:** None.
 8. **Forms and Tools:** None.